

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE HARTSEL FIRE PROTECTION DISTRICT BOARD MEETING**

**July 13, 2023**

**Call to Order and Pledge of Allegiance:** Meeting was called to order at 5:05 P.M.

**Roll Call:** Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Chief Brian Cook, HFPD Admin. Asst. Melissa Kash. Mike Rogers joined upon completing his oath.

**Approval of Agenda:** A motion was made to approve the agenda as presented by Cindy McArthur and seconded by Beth Burtch. Voted "yes" unanimously. Motion carried.

**Approval of Minutes Dated 06.08.23** A motion to approve the minutes of 06.08.23 by Cindy McArthur and seconded by Beth Burtch. Voted "yes" unanimously. Motion carried.

**Citizens Comments:** None

**Board Concerns/Comments:** None

**Old Business:**

- A. Open Board Position- Mike Rogers is interested in being on the board. He submitted a bio, has 33 yrs as a firefighter and has worked with volunteer firefighters while working for the state. He lives in the Ranch and is retired from the Denver Fire Department. Cindy McArthur nominated Mike Rogers for the open board position for a full term, Beth Burtch seconded the motion. Voted "yes" unanimously. Motion carried.
- B. Sweep Account-Claire from Community Banks presented information on collateralization vs the ICS account with TBK. Chief Cook would like to close the sweep account and streamline accounts to one bank. Beth Burtch made a motion to move the Money market account that is tied to the sweep account from TBK to Community Banks and Ann Grothe seconded it. Voted "yes" unanimously. Motion carried.
- C. Policy and Procedure- Chief Cook presented the complete Hartsel Fire Protection District Resolution 2023-4 Policy & Procedures dated 07.13.23. Cindy McArthur made a motion to accept Policy & Procedures Resolution 2023-4 dated 07.13.23 and Susan Borgardt seconded. Voted "yes" unanimously. Motion carried.
- D. Facility Equipment Report
  - 1) Engine 7-1 back in service and pumping amazing
  - 2) Engine 7-3 was in an accident due to a blown tire. It is repaired and back in service
  - 3) T 7-2 has a new pump and is fully in service
  - 4) T 7-7 broke a drive shaft and moved the rear axle and is out of service.

### **New Business:**

- A. Mil Levy-Chief Cook met with the County Assessor on Monday and got preliminary information on the assessed values and what the estimated revenue would be for next year. Based on the projected revenue he does not recommend applying for a mil levy increase at this time.
- B. Apparatus Purchase-Chief Cook reported he would like to start the process of purchasing the Rosenbauer Engine. This new engine will be a 4x4, it has a 575 day build time and no payment is due until received. Community Banks are willing to finance if need be. Ann Grothe made a motion to sign the contract to order the Rosenbauer Engine at a cost of \$566,842.00 and Beth Burtch seconded it. Roll Call Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Mike Rogers. All yes, no nays. Motion carried.
- C. Information presented on the 2023 SDA Annual Conference 9/12-9/14/23 in Keystone. It is also available virtually.
- D. Health Insurance for Staff- discussion on medical insurance benefits for the staff if needed. Recommend gathering data on costs and how to implement or offer this benefit in the future. Will address next month with more information.

### **Financials:**

- A. Accept Financials: A motion to accept financials as presented was made by Ann Grothe and seconded by Cindy McArthur. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Mike Rogers. All yes, no nays. Motion carried.
- B. Approve Bills: A motion was made to approve the bills as presented by Cindy McArthur and seconded by Ann Grothe. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Mike Rogers. All yes, no nays. Motion carried.
- C. Approve Fund Transfers: A motion to approve the funds transfer of \$ 60,000.00 to the General Fund, \$7000.00 to the Debit Card for a total of \$67,000.00 was made by Beth Burtch and seconded by Ann Grothe. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Mike Rogers. All yes, no nays. Motion carried.
- D. Transfer of money market. A motion to approve the transfer of \$150,000.00 from money market TBK to new Money Market at Community Banks was made by Cindy McArthur and seconded by Beth Burtch. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Mike Rogers. All yes, no nays. Motion carried.

### **Chief's Report:**

- A. Calls to Date 2022 was 177 and 2023 is 222.
- B. Impact fee 2022 was 22 and 2023 is 26.
- C. 403 fire billing was corrected and now we are waiting for payment, the mistakes were related to Chief Cook learning the system.

D. We currently have 24 volunteers on the roster and 6 reserves.

E. Chop Shop RX Class will be the last weekend of July

F. State testing has been moved from this week to the practical being July 22 and the Written Aug 2, 2023. It's nice to be done teaching the Academy. Graduation will be August 5th.

G. Radio Programming has been done on all the Pack set radios we got from Denver water

H. DFPC meeting. Our IQS System for wildland was not done correctly and I continued it how it was done before me. In the process of scanning all certificates and updating all training.

I. Park County has contracted with UPRAD to provide 1 MHAP car for the county. The MHAP car will be in service by September 1 and will staff one mental health provider. MHAP stands for Mental Health Assessment Program. This will be staffed 24/7 and help with Park County's mental health needs.

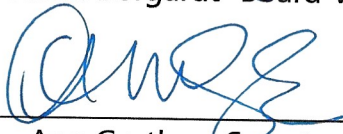
**Adjournment:** A motion to adjourn was made by Cindy McArthur and seconded by Ann Grothe. Voted "yes" unanimously, motion carried. Adjourned at 6:35 P.M.


Next Board Meeting is August 10, at 5:00 P.M.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING,  
SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed:  Date: 8/10/23  
Cindy McArthur - Board Chief

Signed :  Date: 8-10-23  
Susan Borgardt- Board Vice President

Signed:  Date: 8-10-23  
Ann Grothe - Secretary

Signed :  Date: 8/10/23  
Beth Burtch- Treasurer

Signed :  Date: 8/10/23  
Mike Rogers- Member at Large