

**MINUTES OF THE BOARD OF DIRECTORS OF
THE HARTSEL FIRE PROTECTION DISTRICT BOARD MEETING**

May 11, 2023

Call to Order and Pledge of Allegiance: Meeting was called to order at 4:59 P.M.

Roll Call: Ken Bellinger via zoom, Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Chief Brian Cook, HFPD Admin. Asst. Melissa Kash.

Approval of Agenda: A motion was made to approve the agenda as presented by Beth Burtch and seconded by Susan Borgardt. Voted "yes" unanimously. Motion carried.

Approval of Minutes Dated 04.13.23 A motion to approve the minutes of 04.13.23 by Susan Borgardt and seconded by Beth Burtch. Voted "yes" unanimously. Motion carried.

Citizens Comments: None

Board Concerns/Comments: None

Old Business:

- A. Facility Equipment Report- We have been doing alot of work. Engine 2 was damaged in the Badger Creek fire and is still figuring out what it needs. Continuing to work through the list. Station 3 was painted.
- B. Sweep Account- It has created more work and Melissa does not have access. Need to clarify how this works and see if this is really what we want to use moving forward. Ken will meet with TBK and let us know some options.

New Business:

- A. Policy and Procedures- They need to be updated. Chief would like to contract an attorney to update our P & P to protect the department. The cost is \$4800.00. This is below the threshold for board approval so no vote was taken.

Financials:

- A. Accept Financials: A motion to accept financials as presented was made by Ann Grothe and seconded by Beth Burtch. Roll Call: Ken Bellinger, Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.
- B. Approve Bills: A motion was made to approve the bills as presented by Susan Borgardt and seconded by Ann Grothe . Roll Call: Ken Bellinger, Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.
- C. Approve Fund Transfers: A motion to approve the funds transfer of \$30,000.00 to the General Fund, \$9500.00 to the Debit Card for a total of \$39,500.00 was made by Ann

Grothe and seconded by Cindy McArthur . Roll Call: Ken Bellinger, Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.

Chief's Report:

- A. Calls to Date 2022 was 116 and 2023 is 142.
- B. Impact fee 2022 was 16 and 2023 is 17 .
- C. Still waiting on the Billing for the 403 Fire
- D. I went to FDIC. It was a great experience. The Hands on Training I did was fire tactics for limited staffing, this was an all day live burn event that was very useful for our departments needs, I also did a hands on training called heavy extrication. This class was about lifting semis' and school buses off of passenger cars and cutting the driver out of a wrecked semi. I sat in on great speakers and then took some great classroom sessions. Must have policies and practices for every fire dept, Drilling For Function, Leading through Training, Step Up and Lead: Leadership skills. I would like to take 3 guys with me next year.
- E. We did our first live burn in the burn facility Thursday. It went great.
- F. Fire Academy is going great! We did a live burn last Saturday. Had 7 instructors teaching this last week
- G. The website went live yesterday! Still working on our email
- H. Elk Creek Fire donated 12 SCBA's to HFPD Lake George an extension ladder, and platte Canyon and extension ladder.
- I. Denver Fire is TNT Tools

Adjournment: A motion to adjourn was made by Susan Borgardt and seconded by Cindy McArthur. Voted "yes" unanimously, motion carried. Adjourned at 5:50P.M.

Next Board Meeting is June 8th at 5:00 P.M.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING,
SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Cynthia M. Arce Date: 6/8/23
Cindy McArthur - Board Chief

Signed: Susan Borgardt Date: 6-8-23
Susan Borgardt- Board Vice President

Signed: _____ Date: _____
Ken Bellinger - Treasurer

Signed: Ann Grothe Date: 6-8-23
Ann Grothe - Secretary

Signed: Beth Burtch Date: 6/8/23
Beth Burtch- Board Member