

**MINUTES OF THE BOARD OF DIRECTORS OF
THE HARTSEL FIRE PROTECTION DISTRICT BOARD MEETING**

September 14, 2023

Call to Order and Pledge of Allegiance: Meeting was called to order at 5:15 P.M.

Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur, Chief Brian Cook, Deputy Matt Brooks, HFPD Admin. Asst. Melissa Kash.

Approval of Agenda: A motion was made to approve the agenda as presented by Beth Burtch and seconded by Susan Borgardt. Voted "yes" unanimously. Motion carried.

Approval of Minutes Dated 08.10 .23 A motion to approve the minutes of 08.10.23 by Susan Borgardt and seconded by Cindy McArthur. Voted "yes" unanimously. Motion carried.

Citizens Comments: None

Board Concerns/Comments: None

Financials:

- A. **Accept Financials:** A motion to accept financials as presented was made by Susan Borgardt and seconded by Beth Burtch. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.
- B. **Approve Bills:** A motion was made to approve the bills as presented by Beth Burtch and seconded by Ann Grothe. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur.. All yes, no nays. Motion carried.
- C. **Approve Fund Transfers:** A motion to approve the funds transfer of \$55,000.00 to the General Fund, \$9,000.00 to the Debit Card for a total of \$64,000.00 was made by Susan Borgardt and seconded by Cindy McArthur. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.

Chief's Report:

- A. Calls to Date 2022 was 244 and 2023 is 301.
- B. Impact fee 2022 was 32 and 2023 is 30.
- C. We were awarded the AFG grant for the new radios.
- D. We are live with wildfire risk assessment surveys

E. We are just about done getting all of our wildland certification updated in the state computer system with supporting documentation.

G. Our firefighters that failed their state written are retesting Oct 4, 2023 and then the State is also offering a firefighter 1 state practical at our facility open to other departments on October 21, 2023 with this we have completed our live fire consent form that will be filled out by all firefighters doing live fire with us

H. Working on developing a culture of respect around here with our members.

Old Business:

- A. Health Insurance CEFT- Reviewed CEFT packet with discussion. Decision on plan needs to be made at October board meeting.
- B. Facility Equipment Report- Making progress but rigs are breaking as fast as we can fix them.
 - a. New signs on the HQ and Station 1
 - b. Engine 733 has had an overhaul and pump is now working
 - c. Command 72 has a new motor and fully in service
 - d. Command 71 and &2 fully striped with new logo and colors

New Business:

- A. Budget Appointment- Ann Grothe made a motion to appoint Chief Brian Cook to develop a budget for 2024. Budget will be presented in October with an updated guideline for adoption based on Proposition HH.
- B. Audit- No findings. Beth Burtch made a motion to accept the 2022 audit as presented and seconded by Susan Borgardt. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur.. All yes, no nays. Motion carried.
- C. Wildland Hose- We do not have the right wildland hose and Chief Cook would like to order for \$11,279.00. Ann Grothe made a motion to purchase wildland hose for a price not to exceed \$11,500.00 and seconded Susan Borgardt. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.
- D. Chief Contract- Discussion on the need for a 3 year contract for the Chief with an appropriate salary. Further discussion to take place at the October meeting.
- E. Board Financial Reports- Discussion on what is needed at the board meeting to review Financial reports.
- F. Spending Limits- Board discussion on increasing the spending limit to \$10,000.00. Ann Grothe made a motion to increase the spending limit to \$10,000.00 and amend the policy to reflect this increase and seconded Susan Borgardt. Roll Call: Susan Borgardt, Beth Burtch, Ann Grothe, Cindy McArthur. All yes, no nays. Motion carried.


Adjournment: A motion to adjourn was made by Ann Grothe and seconded by Susan Borgardt. Voted "yes" unanimously, motion carried. Adjourned at 6:52P.M.


Next Board Meeting is October 12th at 5:00 P.M.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING,
SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed:  Date: 10/13/23
Cindy McArthur - Board Chief

Signed:  Date: 10-13-23
Susan Borgardt- Board Vice President

Signed:  Date: 10/13/2023
Beth Burtch- Treasurer

Signed:  Date: 10-13-23
Ann Grothe - Secretary